

**MINUTES OF THE ANNUAL GENERAL MEETING  
OF FRIENDS OF SUSSEX HOSPICES EAST SUSSEX LUNCH CLUB  
WEDNESDAY 17<sup>th</sup> APRIL 2024 – 11.30 AM AT EAST SUSSEX NATIONAL**

**Present**

|                   |                          |
|-------------------|--------------------------|
| Jenna Davis       | Chairman                 |
| Ann Spike         | Membership Secretary     |
| Kathryn Daughtrey | Raffle Secretary         |
| Bridget Stevenson | Speaker Secretary        |
| Heather Woolcott  | Treasurer                |
| Tricia Burgess    | Bookings Secretary       |
| Janet Hillyer     | Committee Member         |
| David Scott       | Chairman of the Trustees |
| Mimi Scott        |                          |
| Jean Plaskett     |                          |
| Brenda Forrester  |                          |
| Barbara Harris    |                          |
| Pat Town          |                          |
| Sarah White       |                          |
| Jeni Woodhouse    |                          |
| Susan Baker       |                          |
| Pat Garratt       |                          |
| Susan Ross        |                          |
| Anne Turner       |                          |

**Welcome**

Jenna welcomed everyone.

**Apologies**

None

**Minutes of AGM held Wednesday 19<sup>th</sup> April 2023**

The Minutes of the above AGM as circulated were approved. Proposed by Barbara Harris and seconded by Brenda Forrester.

**Matters Arising**

None

**Chairman's Report**

This is my third Chairman's Report to you all. I hope you will agree that we have had a happy and successful year. Attendance at our lunches has been encouraging and we are delighted to welcome a growing number of new members and guests both male and female.

Our speaker at our AGM last year was Peter Griffiths telling us about his 45 years in aviation. In July we had a record turn out to hear The Reverend Richard Coles who was most entertaining. In October

our speaker was Her Honour Christine Laing KC – a Crown Court Judge and in January we heard Dr Katharine Ganly telling us about her life as a medic in the Antarctic.

Today we look forward to our first lunch of our financial year (please note annual subscriptions of £20 are now due – Ann Spike will be happy to collect your dues).

We continue to be proud to meet in support of our Hospices and our Hospice Care Providers in Sussex. With the support of an army of volunteer helpers significant funds have once again been raised. I am able to report that our charity has distributed £60,000 to its 13 Hospice beneficiaries this financial year.

Past events during the year include:-

The Zumbathon at the Shoreham Centre raised £2,290

Our Christmas Fair held here raised £7,860.23

The Hospice Quiz raised £1,500

An exhibition of the late Robin Elliott's paintings held at Wadhurst Castle raised £2,500

On Easter Monday the annual beer race in Isfield raised £373.24

In all a splendid result!

Now, a big thank you on your behalf for the dedication and hard work of your Committee:-

Our Membership Secretary Ann Spike who somehow manages to remain cheerful and endlessly helpful whilst being incredibly efficient and hard working in many different roles

Our Speaker Secretary Bridget Stevenson who arranges and co-ordinates our excellent programme of interesting speakers

Our Treasurer Heather Woolcott who quietly and efficiently keeps our finances in order

Our Bookings Secretary Tricia Burgess who cheerfully arranges the smooth running of our lunches, receiving bookings, liaising with the Hotel and masterminds the formidable task of the table plan

Kathryn Daughtrey is our very efficient Raffle Co-ordinator who is always grateful for donations of prizes for the Raffle and of course many thanks for all who buy tickets

Janet Hillyer has been a loyal supporter on the Committee – she is stepping down this year and we are so very grateful to her as one of our team. I am delighted to present her with this small token of our appreciation.

I am delighted that all other members of the Committee have agreed to stand for re-election this year, very many thanks to you all.

Apart from attending a lunch together every 3 months we meet in support of our Hospices and our Hospice Care Providers in their very important work.

Many members have become volunteers at other fund raising events and we always welcome more. Please let Patti Whitaker, our Volunteer Co-ordinator, know if you have any time or expertise to offer. It is such a worthwhile cause and usually good fun.

I look forward to the coming year to meeting together in support of our Charity.

Thank you.

**Jenna Davis, Chairman**  
**Friends of Sussex Hospices East Sussex Lunch Club**

The Chairman's report was approved by Susan Ross and seconded by Jeni Woodhouse.

#### **Treasurer's Report**

It has been another successful year for the East Sussex Lunch Club with income from membership subscriptions increased and the number of people attending lunches increased slightly, the lunch club made a profit in the last financial year of £5,653.21 for FSH to distribute to the Hospices.

**Heather Woolcott, Treasurer**  
**Friends of Sussex Hospices East Sussex Lunch Club**

The Treasurer's report was approved by Bridget Stevenson and seconded by Anne Turner.

#### **Membership Secretary's Report**

East Sussex Lunch Club continues to attract new members. Membership each year remain 100. Last year 12 new members joined our ranks and we already have 4 new members joining this month. Average attendance 81, with the lunch in July at which Richard Coles spoke attracting 110. 19 of our members attended all 4 lunches.

|                |             |           |
|----------------|-------------|-----------|
| April          | 60 Members  | 16 Guests |
| July           | 70 Members  | 40 Guests |
| October        | 53 Members  | 16 Guests |
| January        | 52 Members  | 19 Guests |
| Total for year | 235 Members | 91 Guests |

**Ann Spike, Membership Secretary**  
**Friends of Sussex Hospices East Sussex Lunch Club**

The Membership Secretary's Report was approved by Brenda Forrester and seconded by Kathryn Daughtrey.

#### **Retirement and Appointment of Committee Members**

As mention above, Janet Hillyer is retiring as a Committee Member. All other Committee Members are standing again and were proposed and seconded as follows:

**Chairman – Jenna Davies**  
Proposed by Bridget Stevenson and seconded by Ann Spike

**Membership Secretary – Ann Spike**  
Proposed by Jenna Davies and seconded by Tricia Burgess

**Treasurer – Heather Woolcott**

Proposed by Ann Spike and seconded by Jenna Davies

**Speakers Secretary – Bridget Stevenson**

Proposed by Kathryn Daughtrey and seconded by Jeni Woodhouse

**Raffle Co-ordinator – Kathryn Daughtrey**

Proposed by Sarah White and seconded by Janet Hillyer

**Bookings Secretary – Tricia Burgess**

Proposed by Jenna Davies and seconded by Pat Town

**Any Other Business**

Jenna welcomed David Scott as Chairman of the Trustees.

Barbara Harris raised the question regarding the poor quality of our previous lunch in January. Both Jenna and Tricia apologized and responded by saying that the matter had been raised with the East Sussex National and that they would be monitoring the situation at future lunches. It was also noted that the lunches should begin on time so that the food is not kept waiting in the kitchen before serving.

Jenna reminded everyone to check they have renewed their membership that the cost of the lunch is currently £30 for members and £37.50 for non- members.

The meeting closed at 11.51.